



BUILDING AND GROUNDS COMMITTEE MEETING MINUTES
March 30, 2020 – 10:00 a.m.
Virtually in the Waupaca High School LMC Distance Learning Lab
Via Google Meet, Live Stream, and By Phone

Welcome and Call to Order:

The meeting was called to order by Committee Chairperson Steve Hackett at 10:06 a.m.

Roll Call:

All members of the Committee were virtually present via Google Meet (Chairperson Steve Hackett, Dale Feldt, and Sandra Robinson). Additionally, Board members Stephen Johnson, Betty Manion, Patrick Phair, and Mark Polebitski were virtually present via Google Meet.

Also Present:

Present in the WHS Distance Learning Lab: Ron Saari, Sandy Lucas, Carl Hayek, Mark Flaten, Laurie Schmidt, Steve Thomaschefskey, and Matt Vassar. Virtually present via Google Meet: John Erspamer, Mike Werbowski, and Attorney William Fischer.

Approval of Agenda:

A motion was made by Dale Feldt and seconded by Sandra Robinson to approve the agenda as presented. The motion carried unanimously on a voice vote.

Infrastructure 5 Year Budget Plan:

Business Services Director Carl Hayek provided a synopsis of the District's infrastructure five year budget plan, which included a maintenance schedule timeline and budget estimates for a multitude of items on the Infrastructure 15 Year Budget Projections, a list of major infrastructure planned budgeted items, as well as a list of major infrastructure remodeling projects recommended by the WSSCA Safety Assessment. The District's annual investment in infrastructure is 80% of the Fund 10 Districtwide non-salary budget. This year \$4,987,256 is the infrastructure budget which includes all utilities, contracted services, insurance, and all the items on the Infrastructure 15 Year Budget Projections document.

Middle School Roof Replacement:

Mr. Hayek advised that repair/replacement of the Middle School roof has been troublesome but we now have a solution. This is Phase 2 of the project which consists of replacement of roof sections per low bids received which has been budgeted for in the 2019-2020 budget.

A motion was made by Dale Feldt and seconded by Sandra Robinson to make a recommendation to the full Board at the next regular Board meeting to approve the roof replacement proposal from Weinert Roofing in the amount of \$87,794 for labor and from ABC Supply, Inc., in the amount of \$66,000 for construction materials, for a total of \$153,974. The motion carried unanimously on a voice vote.

Approval of New Maintenance Building Funding (Summer 2020):

Mr. Hayek provided information regarding the sale of District property with the proceeds to be used toward the construction of a new Maintenance Facility which has an estimated budget of \$400,000.

A motion was made by Sandra Robinson and seconded by Dale Feldt to make a recommendation to the full Board at the next regular Board meeting seeking approval to negotiate the sale of Lot 3 on Columbia and 10th Street in Waupaca, WI. The motion carried unanimously on a voice vote.

A motion was made by Sandra Robinson and seconded by Dale Feldt to make a recommendation to the full Board at the next regular Board meeting to pay for the new Maintenance Facility by approving the use of Capital Projects Fund 49 (Sale of Assets) and Fund 41 (Capital Projects Tax Levy) and a portion of the District's maintenance construction budget (not to exceed \$50,000) at a future date to be determined pending the sale of Lot 3 (as presented), with the understanding that the project will not proceed unless it has full funding. The motion carried unanimously on a voice vote.

High School Gymnasium Scoreboard Replacement:

Mr. Hayek advised that the scoreboard in the High School gymnasium is over 20 years old, has been malfunctioning, and needs to be replaced. It could be replaced by either a regular scoreboard or a video scoreboard. To mitigate the financial impact to the District's budget, businesses could purchase naming rights and, in the case of a video scoreboard, businesses could also purchase video stream advertising. However, before pursuing this, a new District Naming Rights policy needs to be created and approved.

The Committee referred this to the Policy Committee and felt that the new policy should be in place prior to recommending approval of the new scoreboard with naming rights, and added that until they have additional information and/or a policy corresponding to it, the Committee will not proceed further.

WSSCA Safety Assessment with regard to Infrastructure Review (Future Coming Projects on the Horizon):

Mr. Hayek provided the results of the WSSCA Safety Assessment. This information will be used going forward as WSSCA's infrastructure recommendations will be coming to the Committee for discussion in the future.

Discussion of past discussions regarding Constructing a Concession/Restroom Building/ Parking Lot/Alternative Education Building Located Near the Old High School Community Garden:

There was much discussion on the need for a water supply and restroom building at the soccer field area. The building could also provide shelter when storms come up quickly. The soccer field is used April through October by both the Youth Soccer Association as well as the

community for adult soccer. It was suggested that the District needs to partner with the City of Waupaca and the Youth Soccer Association to include fundraising to help pay for the construction costs.

The Committee determined that it needed to consider this project in more detail so the matter was tabled for further discussion at the Building and Grounds Committee meeting in April.

CEC Community Garden:

It was requested that since the District uses the Community Garden for curriculum by the CEC, the District should create a position to maintain the garden. Also shared was that CEC Principal Rhonda Hare is in charge of the garden and that summer school students assist with working in the garden. It was suggested that only grant dollars and volunteers be used for the maintenance of the CEC Community Garden.

The Committee tabled this matter pending the receipt of additional information from Ms. Hare regarding the maintenance plan that has been developed for the CEC Community Garden.

Adjournment into Closed Session:

A motion was made by Dale Feldt and seconded by Sandra Robinson to adjourn into closed session pursuant to Wis. Stats. § 19.85(1)(e), deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Specifically, to discuss the bus contract.

The motion carried unanimously on a roll call vote at 11:51 a.m.

Adjournment:

A motion was made by Sandra Robinson and seconded by Dale Feldt to adjourn the meeting at 12:54 p.m. The motion carried unanimously on a voice vote.